Case#_____

A copy of the incident report can be obtained free of charge at the Richland County Sheriff's Department

Responsibilities of Victims and Prosecution Witnesses:

- Keep sheriff's department apprised of legal name, address, and phone number and any changes.
- In order to received restitution, provide details of financial impact.
- Notify appropriate authority of desires to be present for hearings.
- If Victim Impact Statement is to be considered, submit it in a timely manner.
- Notify appropriate authority of desire to make oral statements.

Eligibility for filing Victim's Compensation Benefits:

- Crime must have caused physical injury, psychic trauma or death of the victim.
- Report the crime to the proper law enforcement authority within 48 hours after the crime.
- The claim must be filed within 180 days of the date of the crime.
- Applicant must fully cooperate with all law enforcement agencies, and the Division of Victim Assistance.
- The applicant was not engaged in any illegal activity at the time of the crime.
- Applications may be obtained at the address provided below.
- Assistance in claim preparation will also be provided.

Victim and witnesses Who are Threatened or Harassed Should:

- Notify your law enforcement agency of any such action.

Richland County Sheriff's Department
Victim Services Division
7201 Parklane Road
Columbia, South Carolina 29223
(803) 576-3000
(803) 576-3115
www.rcsd.net

_____
Signature of Victim or Representative

Crime Victim's Rights

Victims of a crime have a right to:

1. The right to a reasonable disposition and prompt and final conclusion of the case.
2. Be treated with fairness and with respect for victim's dignity and privacy and informed of a victim's constitutional rights.
3. The right to be reasonably informed when the accused or convicted person is arrested, released from custody, or has escaped.
4. Be informed of and present at all criminal proceedings, which are dispositive of the charges where the defendant has the right to be present.
5. Submit either a written or oral statement at all hearings affecting bond or bail.
6. Be heard at any proceeding involving a post-arrest decision, a plea or sentencing.
7. Be reasonably protected from the accused or persons acting on his behalf throughout the criminal justice process.
8. Confer with the prosecution, after the crime against the victim has been charged, before the trial or before any deposition and informed of the disposition.
9. Have reasonable access after the conclusion of the criminal investigation to all documents relating to the crime against the victim before trial.
10. Receive prompt and full restitution from the convicted person or persons.
11. Be informed of any proceeding when any post-conviction action or hearing and be present at any hearing.

Important Numbers and Information

Richland County Sheriff's Department
(803) 576-3000

SC Victim Assistance Network
1-888-852-1900 (toll free)

Governor's Office
Division of victim Assistance Compensation
1-800-220-5370 (toll free)

SC Victim Ombudsman
1-888-238-0697 (toll free)

Richland County Solicitors Office
Victim Advocate
(803) 576-1891
(803) 576-1800

The Department of Juvenile Justice
(803) 896-2500

The Department of Social Services
(803) 735-7222

Alvin Glenn Detention Center
(803) 576-3000

Richland County Bond Court
(803) 576-3281

Richland County Bond Court
Victim Notifier
(803) 576- 3289

Richland County Bond Court Schedule
Mon.-Fri. 9AM, 2:30 PM, 8PM, 11PM
Sat. & Sun. 9AM & 2:30 PM
Holiday's 7AM-Noon